

APPROVED MINUTES
Laurens Central School
Board of Education
Home Ec Room - 7:30 PM
September 16, 2009

Opening of Meeting

I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:34 PM by Board President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, R. Holstead, T. Francisco, G. Murello, F. Nichols

Board Members Absent:

Others Present: R. Wenck, Superintendent; S. Dugan, District Clerk; J. Kinne, Treasurer; W. Dorritie, Building Principal; K. Clow, Transportation; S. West, Maintenance Members of the staff and community (see attached sign in sheet)

Adoption of Agenda & Addenda II.

ADOPTION OF AGENDA & ADDENDA

Motion made by T. Francisco, seconded by G. Murello to approve the agenda and addenda. Motion carried 5-0-0.

Minutes

III. MINUTES

1. Minutes – August 19, 2009

Motion made by F. Nichols, seconded by T. Francisco to approve the minutes of August 19, 2009. Motion carried 5-0-0.

Open Comment

IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

Reports & Discussion

V. REPORTS AND DISCUSSIONS

1. Superintendent's Report - R. Wenck

- a. Opening Day
- b. Fire Drill Update
- c. Update Emergency Management Plan
- d. Shared Decision Making Update
- e. Donated School Supplies
- f. Open House
- g. Regulatory Compliance List
- h. Safety Risk Required Training
- i. Homecoming – skydiver

2. Report from Building Principal – B. Dorritie

- a. Discipline Data
- b. Teachers & Advisor Helping with Discipline

- c. Thanked students for great opening day
 - d. Thanked Steve & Crew for opening day
 - e. Kindergarten Registration – Thanked Mr. Clow
 - f. Bus Drills Complete
 - g. Athletic hall of Fame Update
 - h. Technology Plan
- 3. Report from Supervisor Transportation - Ken Clow
 - a. Highway Department Closing Bridge on Ct. Rte. 10 Monday
 - b. Transportation for Hampshire House Adult Home. Waiting for response from State Education Department.
 - 4. Report from Supervisor Buildings & Ground – Steve West
 - a. Capital Project Update
 - b. Thank teachers and staff for patience

Correspondence

VI. CORRESPONDENCE

- 1. Thank You – Jamil Lindsay
- 2. Letter – Belinda Sparacco

Fiscal Reports

VII. FISCAL REPORTS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- A. Treasurer's Report:
 - 1. Treasurer's Report A Fund (General)
 - 2. Treasurer's Report C Fund (Cafeteria)
 - 3. Treasurer's Report F Fund (Special)
 - 4. Treasurer's Report T Fund (Trust & Agency)
 - 5. Treasurer's Report L Fund (Library)
 - 6. Treasurer's Report H Fund (Checking) (Capital Project)
 - 7. Treasurer's Report H Fund (Savings) (Capital Project)
 - 8. Treasurer's Report Government Savings
 - 9. Treasurer's Report Bus Reserve
 - 10. Treasurer's Report Repair Reserve

Motion made by T. Francisco, seconded by F. Nichols to approve the above Fiscal Reports. Motion carried 5-0-0.

- B. Other Reports (No Approval Required)
 - 1. Warrants
 - Warrant #2 A Fund \$354,881.21 (General)
 - Warrant #2 C Fund \$1,858.32 (Cafeteria)
 - Warrant #2 F Fund \$3,334.20 (Special)
 - Warrant #2 T Fund \$211,072.84 (Trust & Agency)
 - Warrant #2 H Fund \$227,915.92 (Capital Fund)
 - 2. Internal Claims Auditor's Reports
 - 3. Revenue Status Report - Fund A
 - 4. Cash Flow Analysis
 - 5. Extracurricular Reconciliation Report 8/31/09
 - 6. Final Expenditure Report

Old Business

VIII. OLD BUSINESS

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

Personnel

Substitutes

1. The appointment of the following individuals as substitutes for the 09-10 school year.

Certified Teachers - \$65.00 per day

Jacqueline Parry
Calla Peters
Matthew Johnson
Beatrice Loftus

Non-Certified Teachers - \$60.00 per day

Kathryn Lane
Ezekiel Miller
Danielle Rivellese
Jarrin Hayen
Debra Hansen
Stacey Aruch
Julia Clark

Teacher Aide - \$7.25 per hour

Margie Barker – Pending Fingerprint Clearance

Motion made by R. Holstead, seconded by F. Nichols to approve the above substitutes. Motion carried 5-0-0.

**Permanent Appt.
E. Wyckoff**

2. The permanent appointment of Edna Wyckoff as a Cook effective 10/20/09.

Motion made by T. Francisco, seconded by R. Holstead to approve the above permanent appointment. Motion carried 5-0-0.

Yearbook Advisor M. Rohloff

3. The appointment of Michalene Rohloff as the Yearbook Co-Advisor. Extra curricular appointment salaries to be established by the LTA Extra Curricular Activities Committee.

Motion made by F. Nichols, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.

7th Grade Advisor D. Foreman

4. The appointment of Danilyn Foreman as the 7th Grade Co-Advisor. Extra curricular appointment salaries to be established by the LTA Extra Curricular Activities Committee.

Motion made by G. Murello, seconded by R. Holstead to approve the above appointment. Motion carried 5-0-0.

Resignation D. Trask

5. The resignation of Duane Trask as an Assistant Maintenance Mechanic effective August 31, 2009.

Motion made by F. Nichols, seconded by G. Murello to accept the above resignation. Motion carried 5-0-0.

Bus Driver D. Trask

6. The appointment of Duane Trask as a Bus Driver retro active to September 1, 2009. His salary will be \$10,000 pending negotiations of the CSEA Contract.

Motion made by T. Francisco, seconded by F. Nichols to approve the above appointment. Motion carried 5-0-0.

Resignation T. Spoor

7. The resignation of Tandi Spoor as a Teacher Aide effective August 31, 2009.

Motion made by G. Murello, seconded by T. Francisco to accept the above resignation. Motion carried 5-0-0.

- Drill Color Guard K. Gullow** 8. The appointment of Kaitlin Gullow as Co-Instructor for Drill Color Guard for the 09-10 School Year pending Fingerprint Clearance as per the NYS SAVE Regulations.
- Motion made by F. Nichols, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.
- CROP Appt. J. Clark** 9. The appointment of Julia Clark as a Substitute Activity Leader for the After School CROP Program. The salary is \$15.00 per hour. Salaries are paid entirely by the CROP Grant.
- Motion made by T. Francisco, seconded by F. Nichols to approve the above appointment. Motion carried 5-0-0.
- New Business** **B. NEW BUSINESS**
Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:
- 1st Reading Policy #7413** 1. To waive the first reading of Policy #7413 Admission of Non-Resident Students.
- Motion made by R. Holstead, seconded by T. Francisco to waive the first reading. Motion carried 5-0-0.
- 2nd Reading Policy #7413** 2. Second reading and approval of Policy #7413 Admission of Non-Resident Students.
- Motion made by R. Holstead, seconded by F. Nichols to approve the above policy. Motion carried 5-0-0.
- Pre-Calculus Textbooks** 3. The purchase of 10 Pre-Calculus 4th Edition Textbooks at \$95.47 each totaling \$954.47 plus shipping and handling per quote.
- Motion made by T. Francisco, seconded by F. Nichols to approve the above purchase. Motion carried 5-0-0.
- CSE** **X. COMMITTEE ON SPECIAL EDUCATION**
Be It Resolved that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the attached CSE cases.
- Information Change Orders** **XI. INFORMATION**
A. CHANGE ORDERS
1. Change Order GC-076 Increase \$3,605
 2. Change Order GC-077 Increase \$3,162
 3. Change Order GC-078 Increase \$4,079
 4. Change Order GC-079 Increase \$1,428
 5. Change Order GC-080 Increase \$1,374
 6. Change Order GC-081 Increase \$631
- Other** **B. OTHER**
1. 800 Tip Line Priority Call List
- Meetings** **XII. MEETINGS**
1. Board of Education Meeting – October 21, 2009
- Open Comment** **XIII. OPEN COMMENT PERIOD**
- Executive Session** **XIV. EXECUTIVE SESSION**
Be It Resolved that the Laurens Board of Education, upon the recommendation of the

Superintendent, enter executive session for the following reasons:

1. Personnel
2. Student
3. Financial
4. Property
5. Negotiations

The Board adjourned to executive session at 8:16 PM to discuss Personnel, Student Financial, Property and Negotiations. Motion made by F. Nichols, seconded by T. Francisco. Motion carried 5-0-0.

The board adjourned from executive session at 11:13 PM. Motion made F. Nichols, seconded by T. Francisco. Motion carried 5-0-0.

Be It Resolved upon recommendation of the Superintendent, that the Laurens Central School Board of Education approve the following:

Clerk of The Works Stipend

1. Establish a stipend of \$5,000 to be paid to Steve West for serving as Clerk of the Works, for the final phases of the building project. The stipend will be paid with the final October payroll period and will be paid out of the pre-established funds for the Clerk of the Works for the project.

Motion made by T. Francisco, seconded by R. Holstead to approve the above stipend. Motion carried 5-0-0.

Final Adjournment

XV. FINAL ADJOURNMENT

The board adjourned, without further discussion, at 11:20 pm. Motion made by F. Nichols, seconded by R. Holstead. Motion carried 5-0-0.

Respectfully submitted,

**Sheryl A. Dugan
District Clerk**