

***Approved Minutes***  
**Laurens Central School**  
**Board of Education**  
**Home Ec Room - 7:30 PM**  
**October 21, 2009**

**Opening of Meeting**

**I. OPENING OF MEETING**

1. Call to order

The meeting was called to order at 7:30 PM by Board President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, R. Holstead, T. Francisco, G. Murello, F. Nichols

Board Members Absent:

Others Present: R. Wenck, Superintendent; S. Dugan, District Clerk; J. Kinne, Treasurer; W. Dorritie, Building Principal; K. Clow, Transportation; S. West, Maintenance Members of the staff and community (see attached sign in sheet)

**Adoption of Agenda**

**II. ADOPTION OF AGENDA**

**Motion made by R. Holstead, seconded by F. Nichols to adopt the agenda. Motion carried 5-0-0.**

**Minutes**

**III. MINUTES**

1. Minutes – 9/16/09

**Motion made by F. Nichols, seconded by T. Francisco to approve the minutes of 9/16/09. Motion carried 5-0-0.**

**Open Comment**

and

**IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD**

John Brick, community member, asked about funding of the building project whether or not it was included in their property tax this year. Mrs. Wenck informed him that it was included in this year's school tax.

**Reports**

**V. REPORTS AND DISCUSSIONS**

1. Superintendent's Report - R. Wenck

- a. School Board Recognition Week
- b. Open House
- c. Superintendent's Conference Day
- d. Review of Crisis Plan and Evacuation Drill
- e. Economic Crisis of State – Mid Year Cuts
- f. BOCES Building Project Update
- g. Committee on Championship Philosophy

2. Report from Building Principal – B. Dorritie

- a. Homecoming
- b. Five Year Graduation
- c. 5<sup>th</sup> Grade Social Studies State Tests

- d. Sectional Soccer Games
  - e. Observations Started
  - f. CIO Workshop
  - g. Tri-Valley Coaches Hall of Fame – David Miller
3. Report from Supervisor Transportation - Ken Clow
    - a. Defensive Driving Review
    - b. Fuel Price Update – Gas & Diesel almost same price
  4. Report from Supervisor Buildings & Ground – Steve West
    - a. Upcoming Fire Inspection
    - b. Asbestos Inspection possible
    - c. Project Update
    - d. Multi-Purpose Room Cleanup
    - c. Conference Report
  5. SUNY Operation Inform – Heidi Sider – Written
  6. CFES Planning/Training Workshop – CFES members – Written
  7. Yearbook Workshop – M. Rholoff & K. Andrzejczak – Written
  8. Southern Tier Regional Meeting – Keith Palm – Written
  9. NYSAFLT Annual Conference – Keith Palm – Written

**Correspondence**

**VI. CORRESPONDENCE**

1. PowerSchool Responsibilities – B. Dorritie

**Fiscal Reports**

**VII. FISCAL REPORTS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Treasurer’s Report**

- A. Treasurer's Report:
  1. Treasurer’s Report A Fund (General)
  2. Treasurer’s Report C Fund (Cafeteria)
  3. Treasurer’s Report F Fund (Special)
  4. Treasurer’s Report T Fund (Trust & Agency)
  5. Treasurer’s Report L Fund (Library)
  6. Treasurer’s Report H Fund (Checking) (Capital Project)
  7. Treasurer’s Report H Fund (Savings) (Capital Project)
  8. Treasurer’s Report Government Savings
  9. Treasurer’s Report Bus Reserve
  10. Treasurer’s Report Repair Reserve

**Motion made by T. Francisco, seconded by G. Murello to approve the above Treasurer’s reports. Motion carried 5-0-0.**

**Other Reports**

- B. Other Reports (No Approval Required)
  1. Warrants
    - Warrant #3 A Fund \$402,487.28 (General)
    - Warrant #3 C Fund \$5,960.56 (Cafeteria)
    - Warrant #3 F Fund \$12,473.06 (Special)
    - Warrant #3 T Fund \$749,765.42 (Trust & Agency)
    - Warrant #3 H Fund \$109,973.00 (Capital Fund)
  2. Transfers Under \$1000
  3. Cafeteria Report
  4. Internal Claims Auditor’s Reports
  5. Budget Status Report - Fund A
  6. Revenue Status Report - Fund A
  7. Cash Flow Analysis
  8. Extracurricular Reconciliation Report 9/30/09
  9. Extracurricular Report 7/1/09-9/30/09

**Old Business**

**VIII. OLD BUSINESS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Personnel**

**IX. PERSONNEL - NEW BUSINESS**

**A. PERSONNEL**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**Substitutes**

1. The appointment of the following individuals as substitutes for the 09-10

Certified Teacher - \$65.00 per day  
Tracey Dunham – Childhood Education (grades 1-6)  
Denise Michelson - French

Non-Certified Teacher - \$60.00 per day  
Shanna Barrows – Pending Fingerprint Clearance  
Joy Sanders – Pending Fingerprint Clearance

Teacher Aide - \$7.25 per hour  
Molly Clune – Pending Fingerprint Clearance

Cleaner – \$8:00 per hour  
Dorothy Imbrosciano

**Motion made by F. Nichols, seconded by G. Murello to approve the above substitutes. Motion carried 5-0-0.**

**Permanent Appt. M. Lambert**

2. The permanent appointment of Mary Lambert as a cleaner effective October 16, 2009.

**Motion made by T. Francisco, seconded by R. Holstead to approve the above appointment. Motion carried 5-0-0.**

**Deputy Treasurer E. Wright**

3. The provisional appointment of Edward Wright as the Deputy District Treasurer retro-active to September 21, 2009. His annual salary will be \$28,000, pro-rated.

**Motion made by F. Nichols, seconded by G. Murello to approve the above provisional appointment. Motion carried 5-0-0.**

**Asst. Maintenance Mechanic  
C. Conklin**

4. The appointment of Charles Conklin as an Assistant Maintenance Mechanic retro-active to September 21, 2009 and ending June 30, 2010. His annual salary will be \$25,000, pro-rated.

**Motion made by R. Holstead, seconded by F. Nichols to approve the above appointment. Motion carried 5-0-0.**

**Asst. Maintenance Mechanic  
A. Phillips**

5. The appointment of Arthur Phillips as an Assistant Maintenance Mechanic retro-active to October 19, 2009 and ending June 30, 2010. His annual salary will be \$25,000, pro-rated, pending Fingerprint Clearance as per NYS SAVE Regulations.

**Motion made by T. Francisco, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.**

- Teacher Aide M. Barker**
6. The probationary appointment of Margaret Barker as a Teacher Aide effective October 22, 2009. Her annual salary will be \$10,136 pending CSEA Negotiations.
- Motion made by G. Murello, seconded by F. Nichols to approve the above probationary appointment. Motion carried 5-0-0.**
- P/T Computer Tech P. Bullock**
7. The provisional appointment of Patrick Bullock as a Part-Time Computer Technician (not to exceed 16 hours per week) effective October 26, 2009 at an hourly salary of \$10.00 without benefits. Pending Fingerprint Clearance as per the NYS SAVE Regulations.
- Motion made by T. Francisco, seconded by F. Nichols to approve the above appointment. Motion carried 5-0-0.**
- Custodian T. Lyons**
8. The provisional appointment of Timothy Lyons as a custodian effective October 22, 2009 pending Fingerprint Clearance as per the NYS SAVE Regulations. His annual salary will be \$20,084 pro-rated, pending CSEA negotiations.
- Motion made by T. Francisco, seconded by R. Holstead to approve the above provisional appointment. Motion carried 5-0-0.**
- CROP Appointments**
9. The appointment of the following individuals for the CROP After School Program for the 2009-2010 school year. All salaries established and paid through the CROP Program Grant:
- Activity Leaders \$15.00 per hour  
Julia Clark
- Peer Tutors - \$7.25 per hour  
Rose Field
- Substitute Peer Tutors - \$7.25 per hour  
Garrett Scott
- Substitute Site Coordinators - \$20.00 per hour  
Julia Clark
- Motion made by F. Nichols, seconded by G. Murello to approve the above CROP appointments. Motion carried 5-0-0.**
- New Business**
- B. NEW BUSINESS**
- Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:
- Authorized Signature Payroll**
1. Designation of authorized signature on payroll checks to include Edward Wright.
- Motion made by T. Francisco, seconded by F. Nichols to approve the above designation. Motion carried 5-0-0.**
- Authorized Signature Checks**
2. Designation of authorized signature on all other checks to include Edward Wright.
- Motion made by R. Holstead, seconded by G. Murello to approve the above designation. Motion carried 5-0-0.**
- Bonding of Personnel**
3. The Bonding of Personnel to include the Deputy Treasurer, Edward Wright.

**Motion made by F. Nichols, seconded by T. Francisco to approve the above bonding. Motion carried 5-0-0.**

**First Reading Policies**

4. The first reading of the following policies:
  - 6120 Equal Employment Opportunity
  - 6120.1 Equal Employment Opportunity Procedure
  - 6120.2 Equal Employment Opportunity District Response Form
  - 6120.3 Equal Employment Opportunity Appeal Form
  - 6120.4 Equal Employment Opportunity Appeal Action Form
  - 7420 Loss or Destruction of District Property or Resources
  - 7430 Weapons In School and the Gun-Free Schools Act

**Motion made by F. Nichols, seconded by T. Francisco to approve the first reading of the above policies. Motion carried 5-0-0.**

5. The purchase of Food Service Textbooks (16 textbooks plus Teacher Resources) at a cost of \$1210.28.

**Motion made by T. Francisco, seconded by R. Holstead to approve the above textbook purchase. Motion carried 5-0-0.**

**CSE**

**X. COMMITTEE ON SPECIAL EDUCATION**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the attached CSE cases.

CPSE  
10201  
CSE  
10149, 10062, 200946, 201403, 10208, 10209, 200867, 200868

**Motion made by T. Francisco, seconded by F. Nichols to approve the above CSE cases. Motion carried 5-0-0.**

**Information**

**XI. INFORMATION**

**A. CHANGE ORDERS**

1. Change Order R-003 Increase \$610
2. Change Order R-004 Increase \$670
3. Change Order LKR-001 Increase \$4,653

**B. OTHER**

1. Student Enrollment September 2009
2. On Center September 2009
3. On Center October 2009
4. Rural Schools Association – RSA News
5. Letter – Hampshire House Adult Home
6. Legal Liability Reporter

**Meetings**

**XII. MEETINGS**

1. Special Board of Education Meeting 11/10/09 5:30 Executive Session
2. Board of Education Meeting 11/18/2009

**Open Comment**

**XIII. OPEN COMMENT PERIOD**

**Executive Session**

**XIV. EXECUTIVE SESSION**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel Issues
2. Financial
3. Negotiations

**The Board adjourned to executive session at 8:16 PM to discuss Personnel, Financial, and Negotiations. Motion made by T. Francisco, seconded by F. Nichols. Motion carried 5-0-0.**

**The board adjourned from executive session at 9:38 PM. Motion made R. Holstead, seconded by G. Murello. Motion carried 5-0-0.**

**Final Adjournment**

**XV. FINAL ADJOURNMENT**

**The board adjourned, without further discussion, at 9:38 pm. Motion made by R. Holstead, seconded by G. Murello. Motion carried 5-0-0.**

**Respectfully submitted,**

**Sheryl A. Dugan  
District Clerk**